\*

TD1

Your employer or payer will use this form to determine the amount of your tax deductions. Read the back before completing this form. Complete this form based on the best estimate of your circumstances.

	,	
Last name First name and initial(s)	Date of birth (YYYY/MM/DD)	Employee number
Address including postal code	For non-residents only – Country of permanent residence	Social insurance number
<b>1. Basic personal amount</b> – Every resident of Canada can claim this am or payer at the same time in 2012, see "More than one employer or payer If you are a non-resident, see "Non-residents" on the next page.	ount. If you will have more than one e at the same time" on the next page.	employer <b>10,822</b>
<b>2. Child amount</b> – Either parent (but not both), may claim \$2,191 for each parents throughout the year. If the child is <b>infirm, add \$2,000</b> to the claim transferred to that parent's spouse or common-law partner. If the child doe year, the parent who is entitled to claim the "Amount for an eligible depend for that same child.	for that child. Any unused portion car es not reside with both parents throug	hes with both he be hout the
<b>3. Age amount</b> – If you will be 65 or older on December 31, 2012, and yo be \$33,884 or less, enter \$6,720. If your net income for the year will be be calculate a partial claim, get the TD1-WS, <i>Worksheet for the 2012 Person</i> appropriate section.	etween \$33,884 and \$78,684 and you	want to
4. Pension income amount – If you will receive regular pension payment Pension Plan, Quebec Pension Plan, Old Age Security, or Guaranteed Inc your estimated annual pension income, whichever is less.		
<b>5. Tuition, education, and textbook amounts (full time and part time)</b> college, or an educational institution certified by Human Resources and S than \$100 per institution in tuition fees, complete this section. If you are er disability and are enrolled part time, enter the total of the tuition fees you venrolled, plus \$65 per month for textbooks. If you are enrolled part time are enter the total of the tuition fees you will pay, plus \$120 for each month the month for textbooks.	kills Development Canada, and you w nrolled full time, or if you have a ment will pay, plus \$400 for each month tha nd do not have a mental or physical di	vill pay more al or physical t you will be sability,
6. Disability amount – If you will claim the disability amount on your incom Disability Tax Credit Certificate, enter \$7,546.	me tax return by using Form T2201,	
<b>7. Spouse or common-law partner amount</b> – If you are supporting your you, and whose net income for the year will be less than \$10,822 (\$12,82 between this amount and his or her estimated net income for the year. If y income for the year will be \$10,822 or more (\$12,822 or more if he or she	2 if he or she is <b>infirm</b> ) enter the diffe our spouse's or common-law partner	erence 's net
8. Amount for an eligible dependant – If you do not have a spouse or concept relative who lives with you, and whose net income for the year will be less you did not claim the child amount for this dependant), enter the different income. If your eligible dependant's net income for the year will be \$10 infirm), you cannot claim this amount.	than \$10,822 (\$12,822 if he or she is nce between this amount and his or h	s <b>infirm</b> and er estimated
<ul> <li>9. Caregiver amount – If you are taking care of a dependant who lives wi \$15,033 or less, and who is either your or your spouse's or common-law p</li> <li>parent or grandparent (aged 65 or older), enter \$4,402 (\$6,402 if he or</li> <li>relative (aged 18 or older) who is dependent on you because of an infir If the dependant's net income for the year will be between \$15,033 and \$1 infirm) and you want to calculate a partial claim, get the TD1-WS, and content of the set of</li></ul>	partner's: she is <b>infirm</b> ) or mity, enter \$6,402. I9,435 (\$15,033 and \$21,435 if he or	
<b>10. Amount for infirm dependants age 18 or older</b> – If you support an i or your spouse's or common-law partner's relative, who lives in Canada, a \$6,420 or less, enter \$6,402. You cannot claim an amount for a dependar income for the year will be between \$6,420 and \$12,822 and you want to and complete the appropriate section.	and whose net income for the year wil at you claimed on line 9. If the depend	l be ant's net
<b>11. Amounts transferred from your spouse or common-law partner</b> – use all of his or her age amount, pension income amount, tuition, educatio child amount on his or her income tax return, enter the unused amount.		
<b>12. Amounts transferred from a dependant</b> – If your dependant will not her income tax return, enter the unused amount. If your or your spouse's or grandchild will not use all of his or her <b>tuition</b> , <b>education</b> , <b>and textbook</b> at the unused amount.	or common-law partner's dependent c	hild or
13. TOTAL CLAIM AMOUNT – Add lines 1 through 12.		[]
Your employer or payer will use this amount to determine the amount of y	our tax deductions.	
		Continue on the next page $ igstarrow $

# Completing Form TD1

Complete this form only if:

- you have a new employer or payer and you will receive salary, wages, commissions, pensions,
- Employment Insurance benefits, or any other remuneration;
- you want to change amounts you previously claimed (such as when the number of your eligible dependants has changed);
- you want to claim the deduction for living in a prescribed zone; or
- you want to increase the amount of tax deducted at source.

Sign and date it and give it to your employer or payer.

If you do not complete a TD1 form, your new employer or payer will deduct taxes after allowing the basic personal amount **only**.

## More than one employer or payer at the same time

	_	_	_

If you have more than one employer or payer at the same time and you have already claimed personal tax credit amounts on another TD1 form for 2012, you cannot claim them again. If your total income from all sources will be more than the personal tax credits you claimed on another TD1 form, check this box, enter "0" on line 13 on the front page and do not complete lines 2 to 12.

## Total income less than total claim amount

Check this box if your total income for the year from all employers and payers will be less than your total claim amount on line 13. Your employer or payer will not deduct tax from your earnings.

## Non-residents

Are you a non-resident of Canada who will include 90% or more of your world income when determining your taxable income earned in Canada in 2012? If you are unsure of your residency status, call the International Tax Services Office at 1-800-267-5177.

- If yes, complete the previous page.
  - If no, check the box, enter "0" on line 13 and do not complete lines 2 to 12, as you are not entitled to the personal tax credits.

## Provincial or territorial personal tax credits return

If your claim amount on line 13 is more than \$10,822, you also have to complete a provincial or territorial personal tax credit return. If you are an employee, use the TD1 form for your province or territory of employment. If you are a pensioner, use the TD1 form for your province or territory of residence. Your employer or payer will use both this federal form and your most recent provincial or territorial TD1 form to determine the amount of your tax deductions.

If you are claiming the basic personal amount only (your claim amount on line 13 is \$10,822), your employer or payer will deduct provincial or territorial taxes after allowing the provincial or territorial basic personal amount.

Note: If you are a Saskatchewan resident supporting children under 18 at any time during 2012, you may be able to claim the child amount on Form TD1SK, 2012 Saskatchewan Personal Tax Credits Return. Therefore, you may want to complete Form TD1SK even if you are **only** claiming the basic personal amount on this form.

## Deduction for living in a prescribed zone

If you live in the Northwest Territories, Nunavut, Yukon, or another prescribed **northern** zone for more than six months in a row beginning or ending in 2012, you can claim:

- \$8.25 for each day that you live in the prescribed northern zone: or
- \$16.50 for each day that you live in the prescribed northern zone if, during that time, you live in a dwelling that you maintain, and you are the only person living in that dwelling who is claiming this deduction.

Employees living in a prescribed **intermediate** zone can claim 50% of the total of the above amounts.

For more information, get Form T2222, Northern Residents Deductions, and the Publication T4039, Northern Residents Deductions – Places in Prescribed Zones.

#### Additional tax to be deducted

You may want to have more tax deducted from each payment, especially if you receive other income, including non-employment income such as CPP or QPP benefits, or Old Age Security pension. By doing this, you may not have to pay as much tax when you file your income tax return. To choose this option, state the amount of additional tax you want to have deducted from each payment. To change this deduction later, complete a new Form TD1.

#### **Reduction in tax deductions**

You can ask to have less tax deducted if on your income tax return you are eligible for deductions or non-refundable tax credits that are not listed on this form (for example, periodic contributions to a Registered Retirement Savings Plan (RRSP), child care or employment expenses, and charitable donations). To make this request, complete Form T1213, Request to Reduce Tax Deductions at Source for year(s) , to get a letter of authority from your tax services office. Give the letter of authority to your employer or payer. You do not need a letter of authority if your employer deducts RRSP contributions from your salary.

# Certification -

I certify that the information given in this return is, to the best of my knowledge, correct and complete.

Signature

It is a serious offence to make a false return.







\$

